

**San Jacinto Community College District
Special Board Meeting Minutes**

December 2, 2024

The Board of Trustees of the San Jacinto Community College District met for a Special Board Meeting at 1:30 p.m. on Monday, December 2, 2024, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

Attendance

Members: Dr. Michelle Cantú-Wilson, Erica Davis Rouse, John Moon, Jr., Dan Mims, Keith Sinor, Larry Wilson

Chancellor: Brenda Hellyer

Others Present: Matt Keim and Mandi Reiland

I. Call the Meeting to Order

Vice Chair Moon, Jr. called the Special Board Meeting to order at 1:39 p.m.

II. Roll Call of Board Members

Vice Chair Moon, Jr. conducted a roll call of the Board members.

Dr. Michelle Cantú-Wilson

Erica Davis Rouse, Assistant Secretary

Dan Mims

John Moon, Jr., Vice Chair

Keith Sinor, Secretary

Larry Wilson

III. Vice Chair John Moon, Jr. adjourned to closed session at 1:40 p.m.

A. Adjournment to closed or executive session pursuant to Texas Government Code Section 551.071 and 551.074 of the Texas Open Meetings Act, for the following purposes:

1. Legal Matters - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Brenda Hellyer, Mandi Reiland, and the Board were present for a conference call with attorney, Micki Morris.

B. Personnel Matters - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

1. Consideration of Applicants for Appointment to Position 3 of the San Jacinto College Board of Trustees

a. Brenda Hellyer and Mandi Reiland joined the Board for the first 30 minutes of the closed session. The Board members conducted interviews of the eligible applicants for consideration for appointment to Position 3 of the San Jacinto College Board of Trustees. The Board asked Brenda and Mandi to rejoin the closed

session following the interviews to discuss next steps in the appointment process.

IV. Reconvene in Open Meeting

Vice Chair Moon, Jr. reconvened to open meeting at 6:30 p.m.

V. Adjournment (recessed)

Vice Chair Moon, Jr. announced that the Board of Trustees would recess this Special Board Meeting until 9:00 a.m., Tuesday, December 3, 2024.

VI. Reconvening of Open Meeting

Vice Chair Moon, Jr. called the reconvening of the December 2, 2024, Special Board Meeting to order at 9:00 a.m. on December 3, 2024.

VII. Roll Call of Board Members

Vice Chair Moon, Jr. conducted a roll call of the Board members.

Dr. Michelle Cantú-Wilson
Erica Davis Rouse, Assistant Secretary
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary
Larry Wilson

VIII. Vice Chair John Moon, Jr. adjourned to closed session at 9:03 a.m.

A. Adjournment to closed or executive session pursuant to Texas Government Code Section 551.071 and 551.074 of the Texas Open Meetings Act, for the following purposes:

1. Legal Matters - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

It was determined after the time of posting that a consultation with an attorney was not needed.

B. Personnel Matters - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

1. Consideration of Applicants for Appointment to Position 3 of the San Jacinto College Board of Trustees

a. Brenda Hellyer and Mandi Reiland joined the Board for the beginning of the closed session. The Board members conducted a follow up interview with one of the eligible applicants for consideration for appointment to Position 3 of the San Jacinto College Board of Trustees. The Board asked Brenda and Mandi to rejoin the Board at the end of the closed session to discuss next steps in the appointment process.

IX. Reconvene in Open Meeting

Vice Chair Moon, Jr. reconvened to open meeting at 10:13 a.m.

X. Adjournment

Vice Chair Moon, Jr. adjourned the Special Board Meeting at 10:13 a.m.