

## **Policy IV.4000.G, Holidays**

### **Purpose**

The purpose of this policy is to define the College's holiday policy.

### **Policy**

Holidays for all employees are set by the Board of Trustees each year. Eligible full-time employees will be paid for the holiday(s) at their current rate of pay.

The College makes every reasonable effort to accommodate the religious beliefs of employees, including allowing time off for religious holidays when possible.

The Authority, Applicability, Sanctions, Exclusions, and Interpretation do not differ from Policy II.2000.A, Policy and Procedures Development, Review, Revision, and Rescission.

### **Associated Procedures**

Procedure IV.4000.G.a, Holidays

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Date of Board Approval	January 31, 2022
Effective Date	February 1, 2022
Primary Owner	Vice Chancellor, Human Resources, Organizational and Talent Effectiveness
Secondary Owner	Vice President, Human Resources

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