

Policy III.3001.F, Tuition and Related Items

Purpose

The purpose of this policy is to establish policy regarding tuition and related items, in compliance with state laws and rules.

Policy

Tuition

Upon recommendation from administration, tuition shall be set at least annually by the Board of Trustees (Board) and shall be published online and in the appropriate academic catalog.

The Board shall adopt a tuition schedule that is compliant with Texas Education Code Section 54.051(n) and that applies to the various residency classes of students, as defined in the College's Policy V-I Policy on Definition of Resident Status.

- Texas resident in-district students
- Texas resident out-of-district students
- Out of state students
- International students

Refunds

The College will refund tuition for courses from which students drop or withdraw as soon as practicable, in accordance with Texas Education Code Section 54.006. Tuition paid directly to the College by a sponsor, donor, or scholarship will be refunded to the source rather than directly to the student.

Exemptions and Waivers

The College will grant all mandatory exemptions and waivers that are required by various sections of the Texas Education Code in Chapters 54 and 130 and all optional exemptions and waivers that are approved by the Board at least annually.

Other Fees, Fines and Charges

The College may collect miscellaneous charges from students only as permitted by law.

The College may initiate and assess collection activities along with associated charges in instances where students refuse or fail to pay a debt, or give the College a check, draft, or order that is refused for payment.

The Board adopts a student's ability to pay via an installment payment plan in accordance with Texas Education Code Section 54.007, including a charge for administration of the plan.

The Chancellor is authorized to develop procedures for collection activities and the administration of installment plans.

The Authority, Applicability, Sanctions, Exclusions, and Interpretation do not differ from Policy II.2000.A, Policy and Procedures Development, Review, Revision, and Rescission.

Associated Procedures

Procedure III.3001.F.a, Tuition and Related Items

Date of Board Approval	December 2, 2019
Effective Date	December 3, 2019
Primary Owner	Vice Chancellor, Fiscal Affairs
Secondary Owner	Director, Accounting and Financial Services