

**BOARD BUILDING COMMITTEE
SAN JACINTO COMMUNITY COLLEGE DISTRICT
November 19, 2019**

Members Present: Marie Flickinger, Dan Mims, and John Moon, Jr. (present by phone)

Members Absent: Erica Davis Rouse

Other Trustees Present: None

Others Present: Randi Faust, Bill Dowell, Scott Gernander, Joe Hebert, Brenda Hellyer, Mini Izaguirre, Bryan Jones, Ann Kokx-Templett, Deborah Paulson, Charles Smith, and Teri Zamora

- I. Dan Mims, Building Committee Chair, called the meeting to order at 3:30 p.m.
- II. Roll call of the Committee members was taken:
 - Marie Flickinger, present
 - John Moon, Jr., present (by phone)
 - Members absent: Erica Davis Rouse
- III. Approval of Minutes from the October 22, 2019, Building Committee Meeting
 - D. Mims presented the minutes from the October 22, 2019, Building Committee Meeting.
 - A motion was made by M. Flickinger and seconded by J. Moon to accept the minutes as presented.
- IV. Recommended Projects and Delivery Methods which will provide the best value to the College (Discussion led by Bryan Jones)
 - Bond Funds
 - Consideration of Approval to Contract for Campus-Wide Monument Sign Replacement
 - This item requests approval to contract with Unity Signs for the replacement of four campus monument signs. Two signs are needed for the Central Campus and one sign each is needed for the North and South Campuses.
 - Detailed project plans and specifications were developed by Collaborate Arch, LLC and were used as part of the documentation package required for public solicitation of construction proposals utilizing the Competitive Sealed Proposals (CSP) procurement method.
 - Six responses were received and evaluated by a team comprised of representatives from Facilities Services and Collaborate Arch, LLC.
 - Unity Signs was determined to be the vendor of choice and will provide the best overall value to the College.
 - Approval of this request will allow the College to move forward with the replacement of the monument signs located at the main entrances of each campus.
 - The estimated cost for this project is not to exceed \$248,000, including contingency. This expenditure will be funded from the Facilities Services

2019-2020 operational budget.

- M. Flickinger inquired as to whether the price noted is for individual signs or a total for all four signs. B. Hellyer confirmed that the price noted is for all four proposed signs.
- M. Flickinger and D. Mims expressed concern regarding to the price differences between the quotes received and whether the bidder might have missed details in the quote provided.
- B. Jones explained that the contractors were evaluated thoroughly and despite the price difference, the College feels they have selected a qualified vendor that will provide the College with the best value and quality. He further elaborated that the College utilized a sign consultant to assist in development of design and to ensure there were no details overlooked.
- Consideration of Approval to Contract for South Campus Welcome Center Renovation
 - This item requests consideration to contract with Construction Masters of Houston, Inc. (Construction Masters) to renovate the South Campus Welcome Center.
 - The South Campus Welcome Center was completed as part of the 2008 Bond Program and was occupied in 2012. The proposed renovation will provide for removal of the movable glass walls, reconfiguration of offices and work stations, and installation of acoustic treatment materials.
 - In February 2019, the College issued a formal request for quote, SJC Quote 19-31, from firms who already held a competitively awarded Job Ordering Contract (JOC) contract. Two responses were received, and Construction Masters was determined to provide the best value to the College.
 - Utilizing the 2008 Bond Program Financial Report, B. Hellyer pointed out that the report shows several closed projects in which the funds were returned to the 2008 Bond contingency fund; \$191,000 of these contingency funds will be utilized to support the South Campus Welcome Center Renovation. She also noted that the projected completion date for the South Campus Welcome Center Renovation is July 1, 2020.
- Operating Funds – No Requests.

V. Project Updates

- Bond Funds (Discussion led by Charles Smith)
 - Safety Metrics
 - There were zero safety events noted this month.
 - Schedule Updates
 - The majority of the Bond projects remain on schedule with the exception of Generation Park. The Generation Park project has been delayed by three weeks due to weather and the late shipment of steel. The construction team is continuing to work to meet the August 2020 deadline.
 - Thirteen Bond projects are currently open.
- Progress Updates
 1. Central Campus – Welcome Center
 - Detailed construction updates were provided to the Committee.

- The College expects to receive a Temporary Certificate of Occupancy in late December, 2019. In order to not complicate spring registration, move-in is not expected to begin until mid-February 2020.
- 2. Central Campus – Classroom Building
 - Detailed construction updates were provided to the Committee.
 - The College, in cooperation with the City of Pasadena, will be hosting a Gulf Coast Mass Timber Conference in February 2020. Grant proceeds will be used to underwrite the presentation with presenters from the American Wood Council, several architectural and engineering firms, and multiple contractors.
- 3. Central Campus – Davison Building
 - Asbestos abatement and demolition of elements within the Davison Building is scheduled to begin on December 2, 2019, along with the delivery of Brookstone’s Phase 1 GMP. Projected completion date of this project is estimated to be August 2020.
- 4. Central Campus – McCullum Building
 - Detailed construction updates were provided to the Committee.
 - Completion of the programming effort has been pushed back by one month to ensure that the design team can respond to the needs of all interested parties.
- 5. North Campus – Cosmetology and Culinary Center
 - Detailed construction updates were provided to the Committee.
 - The College projects to receive the Temporary Certificate of Occupancy by December 2019. Due to the installation of furniture and fixtures, the projected move-in date will be January 20, 2020.
- 6. North Campus – Spencer Building
 - Detailed construction updates were provided to the Committee.
 - Receipt of the Temporary Certificate of Occupancy is expected at the end of the first week in January 2020.
- 7. South Campus – Engineering and Technology Building
 - Detailed construction updates were provided to the Committee.
 - The College anticipates receipt of the Temporary Certificate of Occupancy to be mid-January 2020, with a projected move-in date of mid-February 2020.
- 8. South Campus – Cosmetology Center
 - Detailed construction updates were provided to the Committee.
 - The College is expecting to receive the Temporary Certificate of Occupancy in mid-January 2020 with plans to move in at the end of January 2020.
- 9. South Campus – Longenecker Building (S7, S8, and S9)
 - Detailed construction updates were provided to the Committee.
 - The College projects to have the renovation of instructional spaces from Phase 1 completed and ready for the spring 2020 semester.
- 10. South Campus – Electrical Infrastructure Project
 - Detailed construction updates were provided to the Committee.
- 11. South Campus – Chilled Water Infrastructure Project
 - This project is moving forward with replacement of various pumps.
- 12. South Campus – Domestic Water Project
 - This project is currently out for bid, with proposals due back to the College on December 10, 2019. A recommendation will be presented to the Board at the next board meeting in February 2020.
- 13. Generation Park

- Detailed construction updates were provided to the Committee.
 - The project remains three weeks behind schedule.
 - Financial Updates
 - 2008 Bond –This report was presented with no comments.
 - 2015 Revenue Bond – No significant changes.
 - 2015 Bond – This report was presented with only one comment. B. Hellyer inquired as to a projected close date for LyondellBasell Center for Petrochemical, Energy, & Technology (CPET). C. Smith noted a projected close date of approximately two months from now due to a few change orders and finishing touches. He also reported that the Maritime Fire Training Center is projected to close at the end of December 2019.
 - Generation Park - This report was presented with no comments.
 - Operating Funds (Discussion led by Bryan Jones)
 - Safety Metrics
 - There were no safety incidents reported this month.
 - Schedule Updates
 - The report was presented with no comments.
 - Progress Updates
 - The EDGE Center is progressing into Phase II.
 - Financial Updates
 - Repair and Renovation – B. Hellyer, T. Zamora, and B. Jones informed the Board that approval from the Strategic Leadership Team (SLT) was given for approximately a half million dollars to fund replacement of lifecycle furniture at multiple campuses and a suite renovation project.
- VI. Status of Delegation Of Authority
- An updated report on status of delegation of authority was presented with no comment.
- VII. Adjournment – The meeting Adjourned at 4:02 p.m.