

**San Jacinto College District
Regular Board Meeting Minutes**

November 7, 2022

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, November 7, 2022, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for a regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary (absent)
Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary (attended via videoconference)
Larry Wilson
Dr. Ruede Wheeler

Chancellor: Brenda Hellyer

Others Present:

Kacie Allen	Kevin Morris
Rhonda Bell	Courtney Morris
Katlyn Colquitt	Alexander Okwonna
Jacquelynn Conger	Joe Pena
Kim DeLauro	JR Ragaisis
Destry Dokes	Sandra Ramirez
Chris Duke	Mandi Reiland
Dianne Duron	Sherilyn Reynolds
Scott Gernander	Heather Rhodes
George González	Shelley Rinehart
Kevin Hale	Eddy Ruiz
Allatia Harris	Rob Stanicic
Rosie Helms	Janice Sullivan
Carin Hutchins	Gina Thomas
Sallie Kay Janes	Kenneth Tidwell
Matt Keim	Westley Trevino
Aaron Knight	Karen Wheeler-Hall
Ann Kokx-Templett	Van Wigginton
Lamar McWaine	Chris Wild
DeRhonda McWaine	Teri Zamora

Call the Meeting to order: Chair Flickinger called the Regular Meeting of the Board of Trustees to order at 7:00 p.m.

Roll Call of Board Members: Chair Flickinger conducted a roll call of the Board members:

Erica Davis Rouse (absent)
Marie Flickinger
Dan Mims

John Moon, Jr.
Keith Sinor (attended via videoconference)
Dr. Ruede Wheeler
Larry Wilson

Moment of Silence, Invocation, and Pledges to the Flags: The moment of silence and invocation were given by Sandra Ramirez. The pledges to the American flag and the Texas flag were led by Larry Wilson.

Special Announcements, Recognitions, Introductions, and Presentations:

1. Dr. Brenda Hellyer and Van Wigginton recognized the outgoing and incoming Officers of the Faculty Senate, Staff Organization, and Administrative Organization.
2. Dan Mims provided an update on the Association of Community College Trustees Leadership Congress.

Student Success Presentations:

1. Dr. Allatia Harris and George González presented an update on the High School Capture Rate (through the lens of equity).

Communications to the Board: The following items were reviewed and distributed to the Board as communication items.

1. A thank you was sent to the Board from Dawn Eaton, for the plant sent in memory of her mother.
2. Accents: The Student Literary Magazine of San Jacinto College
3. November Opportunity News

Public Comment: There were no citizens desiring to speak before the Board.

Informative Reports: Chair Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
 - a. San Jacinto College Financial Statements September 2022
 - b. San Jacinto College Monthly Investment Report September 2022
- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program

Motion 10233 Consideration of Approval of Amendment to the 2022-2023 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants. Motion was made by Larry Wilson, seconded by Dan Mims, for approval of Amendment to the 2022-2023 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion 10233 Consideration of Approval of Amendment to the 2022-2023 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants Motion Carried.

Motion 10233 Consideration of Approval of Amendment to the 2022-2023 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants Yeas: Mims, Moon, Sinor, Wheeler, Wilson
Nays: None

Motion 10234 Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for approval of Policy II.2001.A, Substantive Change – Second Reading.

**Consideration of
Approval of Policy
II.2001.A, Substantive
Change – Second
Reading**

Motion Carried.

Yeas: Mims, Moon, Sinor, Wheeler, Wilson
Nays: None

**Motion 10235
Consideration of
Approval to Increase
Contribution Rate for
the Optional
Retirement Program**

Motion was made by Dan Mims, seconded by Larry Wilson, for approval to Increase Contribution Rate for the Optional Retirement Program.

Motion Carried.

Yeas: Mims, Moon, Sinor, Wheeler, Wilson
Nays: None

**Motion 10236
Consideration of
Purchasing Requests**

Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for approval of the purchasing requests.

Purchase Request #1	
Contract for Sierra Cloud Hosting Services	\$446,432
Purchase Request #2	
Contract for Internet Services	408,780
Purchase Request #3	
Additional Funds for Apprenticeship Program Costs	400,000
Purchase Request #4	
Purchase HVAC Equipment and Services	250,000
Purchase Request #5	
Purchase Modern Campus Web Content Management Systems	216,108
Purchase Request #6	
Purchase Manual Transmission Semi-Tractors	190,000
Purchase Request #7	
Contract for Internship Staffing Services	-
TOTAL OF PURCHASE REQUESTS	\$1,911,320

Motion Carried.

Yeas: Mims, Moon, Sinor, Wheeler, Wilson
Nays: None

**Motion 10237
Consent Agenda**

Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, to approve the consent agenda.

- A. Approval of the Minutes for the October 3, 2022, Workshop, Public Tax Hearing, and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, Extra Service Agreements, and 2022 Educational Advancement Incentives
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting on December 12, 2022

Motion Carried.

Yeas: Mims, Moon, Sinor, Wheeler, Wilson

Nays: None

**Items for Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Chair Marie Flickinger adjourned the meeting at 7:45 p.m.